

Base Info Sheet
PAROS BASE
(Piso Livadi Harbor)



Base Manager: Fanis Skarlatos
Email: paros@athenian-yachts.gr
Phone number: +30 6981738008

Embarkation time: 17:00 - Disembarkation time: 09:00

The yacht must return to its base no later than 18:00 on the day before the charter ends to complete the check-out procedures.

***For charters in April, October, and November, the yacht must return by 17:00 at the latest.**

Check-in Procedures:

The Skipper and Co-Skipper must attend the check-in procedure, which includes port police formalities, documentation procedure, yacht technical demonstration, and inventory inspection.

Port Police Formalities & Documentation Procedure:

At the beginning of the check-in, you will be required to sign the charter documents (charter contract and crew list form) and complete any pending payments (extra services, security deposit, or damage waiver).

Early Embarkation:

The standard embarkation time is 17:00. The boat will be clean and ready for your arrival. Early embarkation can be requested at least 5 days in advance and is available at an additional cost.

Late Arrival:

Our base staff is available at the base until 21:00. In case of a flight delay, the boat will be open and the keys will be left on the chart table. Check-in will be completed the following morning at approximately 09:00. For any assistance, our base manager is available by mobile phone.

Check-out Procedures:

The boat must return to its base no later than 18:00 on the day before the charter ends. Please inform the Base Manager of your expected arrival time in advance by phone or text so our staff can be prepared to assist you.

Upon arrival, our staff will assist with mooring the boat in the designated position. In case of any issues during your trip, please inform our staff.

During check-out, our staff will inspect the boat and its equipment to ensure it is in perfect condition, with all inventory present and ready for the next charter. The boat will also undergo an underwater inspection by a diver.

Departure is at 09:00 the following morning. Please avoid delays, as our staff needs sufficient time to prepare the boat for the next guests.

Before departure, please return all items to their original places. Kitchen items should be washed, dried, and stored away. Place dirty linen on the floor and leave clean linen on the beds. Remove all rubbish and dispose of it in the port bins. Life jackets and blankets should be left on the beds.

**Thank you for your kind cooperation.
We wish you a safe journey back home.**

